



Willenhall Community Primary School

St. James Lane,
Coventry,
CV3 3DB
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11 July 2018

Milk/Apple Juice Order for Children in Year 1-3 (from September 2018)

Dear Parent or Carer,

If you would like your child to continue to receive milk or apple juice and biscuits, at morning break time, from Tuesday 4th September to Friday 19th October, **please complete the slip overleaf to indicate your child's preference.** Before you complete the slip, please take note of the information below.

- The school provides milk free of charge to all children in Reception, Year 1 and Year 2. If your child would like milk **you do not need to complete and return the slip.** Please be aware this applies to **milk only.**
- If however, your child would like apple juice instead of milk you must order and pay as detailed below.
- If your child is currently in Year 2 going into Year 3 in September, they will **only** receive milk free of charge if they are entitled to Free School Meals. Please be aware this applies to **milk only.**
- If however, your child would like apple juice instead of milk you must order and pay as detailed below.

The cost for the term is £6.80 and all payments are due by Wednesday 18th July 2018. Please be aware that if payment is not received by this date, your child will not receive milk or apple juice and biscuits next half-term as they will not be included on the order.

Please pay online indicating whether your child wants apple juice or milk. There is no need to return the order form if paying online. For a reminder of how to pay online see over the page. Alternatively, if paying by cash please complete the order form overleaf and return this with payment in a sealed envelope marked with your child's name, class and "Milk/AJ Payment". **Please ensure you enclose the correct money as we do not provide change.**

If you have any concerns about meeting the payment date please contact Miss Varney on 02476 302004 **before Wednesday 18th July 2018.**

Yours faithfully,

Ms C G Kiely
Head Teacher

REMEMBER TO PAY ONLINE OR COMPLETE AND RETURN THE ORDER FORM OVERLEAF BY WEDNESDAY 18TH JULY 2018

Schoolgateway

Paying Online

You can now make online payments to school via instant bank transfer, credit or debit card.

What you need to do now:

Download the app: If you have a smartphone, please download School Gateway from your app store (Android and iPhone).

OR

Visit the website: www.schoolgateway.com and click on 'New User'. You'll receive a text message with a PIN number. Use this PIN to login to School Gateway.

Can't activate your account?

If you're having trouble logging in, it may be because the school doesn't have your current email and mobile phone number on record. Please email (office@willenhallprimary.org) or call (02476 302004) the school and we'll update the details on our system.



Milk/Apple Juice Order TO BE RETURNED TO THE SCHOOL OFFICE BY WEDNESDAY 18TH JULY 2018.

From **Tuesday 4th September to Friday 19th October 2018** I would like my child to receive:

milk and biscuits

OR

apple juice and biscuits

I enclose payment of £6.80 to cover this period (34 days at 20p per day)

Child's Name: _____

Child's Class OR Year Group in September 2018: _____

*******PLEASE ENSURE YOU HAVE TICKED THE RELEVANT BOXES ABOVE – THANKS*******